

OFFICE OF THE ACCOUNTANT GENERAL PAKISTAN REVENUES

G-8/4, ISLAMABAD

Tel: 051-9260372

www.agpr.gov.pk

No. TM/18-64/Circular/Vol-C-10/2023-24/ 691

Dated: 28-11-2023

To

The Director General Pakistan Revenues, Sub-Office of the AGPR Karachi / Lahore

The Additional Accountant General, Sub-office of the AGPR, Peshawar / Quetta.

The Deputy Accountant General, Sub-office of the AGPR, Gilgit.

The Accounts Officer, Pre Audit Cell of AGPR,
Supreme Court of Pakistan/ Federal Shariat Court/ High Court, Islamabad.
Sub Ordinate Cell, M/O Interior, / /PID. Islamabad, M/O Defence,
Rawalpindi.

All Branch Officers / Assistant Accounts Officers, Local.

Subject:

SIMPLIFICATION OF PENSION PAPERS.

Please find enclosed herewith a copy of Controller General of Accounts

Letter No 27/CGA/Reg.II/Simplification of pension /2016-17/P.F/732 dated 10.02.2023 &

Accountant General Pakistan Revenues Letter No. PFC/pension Reforms/2020-21/8617 dated

27-11-2023 on the above subject for information and compliance.

Encl: (As above).

(Syed Hasan Riza) Accounts Officer (TM) ph: 9260372/217

Copy for information to;

PS/APS/PAs/ to all Supervisory Officer Local

	CHECK LIST OF PENSION DOCUMENTS	Page No
1	Application for Pension Form CSR-25 (Revised)	-
2	Office order for retirement from Administrative Department	-
3	List of Family members	-
d		
5	Name of Bank & Branch & Account Number (DCS Form verified from Bank) Last Pay Certificate	
6	Service Book and Service Statement	
7	Copy of CNIC	
Δij	DITIONAL REQUIREMENT IN CASE OF DEATH DURING SERVICE	-
8	Undertaking on stamp paper regarding non-remarriage, non-separation and only widow or non marriage (in case of unmarried daughter)	
9	Death Certificate of Deceased employee	
10	Sanction to waive off loans & advances (if any)	177
11	NADRA Family Registration Certificate (FRC)*	
	CONVERSION TO FAMILY PENSION	
1	Application for family pension through Administrative Department	
2	Death Certificate	
3	List of family members along with NADRA Family Registration Certificate (FRC)	
4	Name of Bank & Branch & Account Number (DCS form verified 6	
5	non marriage (in case of unmarried daughter)	
6	Copy of CNIC	

^{*} NADRA FRC is required for family pension cases therefore, also included in cases of death during service at Sr No. 11)

Accounts Officer (PFC)

Ministry/Division/Department Name of Government Servant							1	rsonn								
Father's /Husband Name																
Designation		BPS														
CNIC No of Govt: Servant			4								1					
Date of Birth (as per service book)																
Date of Entry into Govt. Ser	vice															
Date of Retirement / Death		2					1									
Name of family pensioner																_
Relation with Govt: servan	it															_
CNIC No of family pensioner													T			_
Postal Address:					-		7 .									
Email	Email @gm		com	Bank A	/c No).										-
Contact No:				Bank B	Branch	& Co	de									
				Class	of Per	sion				Emo	lum	ents:				_
Qualifying Service	Y	M	D	Superan		n		Basic				1	₹s.			
Civil Service				Retiring	,			Usual					Rs.			
Military Service (if any)	-			Invalid				Sr. Po]	Rs.			
Benefit of Condonation				Compul				Special Pay			1	Rs.				
EOL/Un-Authorized Absence				Comper		1		Personal Pay]	₹s.			
Net Qualifying Service				Anticipa		Qualit		on Pa	у	1	Rs.					
				Family	Pensio	n		Total	Total			Rs.				
Pension/Family Pension]	Rs.			
Other Allowances (i)]	Rs.			
]	Rs.				
]	Rs.			
Amount of pension to be o												1	Rs.			_
Age Next Birthday (or 60 in case of Rate of commuted value for every Commutation/Gratuity Commutation to be Withheld(if an			of Superannuation) one rupee.							Years						
										_	Rs.					
										1	Rs.					
										-	Rs.					
Pension after commutation										_	Rs.					
ERTAKINGS BY THE PENS					-								-			-
That Government may, at any time from the issue of Pension Payment Order, recover any dues or overpayments from the pension granted to me (Under Article 906 (E) of CSR) That I have neither applied for nor received any pension/commutation/gratuity in respect portion of the service included in this application and in respect of which pension/gratule claimed herein, nor shall I submit any application hereafter without quoting a reference application and to the order which may be passed thereon (Article 911 of CSR)									tı							
TIFICATES BY PENSION SA							1				,					
No inquiry is pendir																
	_				ves 1	provid	le ful	II dets	ail							
-	Outstanding recovery {No. }/{Yes. }, If yes, provide full detail. Satisfaction about retiring employee's service, if No, it has been decided that full pension								sion							
	gratuity granted by Audit/Accounts Officer be reduced under the rules as:															
	Amount/Percentage reduction in pe															
				ay commence from w.ef.				arty_				_				
All the requisite doc		_													_	