



**OFFICE OF THE
ACCOUNTANT GENERAL PAKISTAN REVENUES**

G-8/4, ISLAMABAD

Tel: 051-9260372

www.agpr.gov.pk

No. TM/18-64/Circular/Vol-C-10/2023-24/ 691

Dated: 28-11-2023

To

The Director General Pakistan Revenues,
Sub- Office of the AGPR
Karachi / Lahore

The Additional Accountant General,
Sub-office of the AGPR,
Peshawar / Quetta.

The Deputy Accountant General,
Sub-office of the AGPR,
Gilgit.


The Accounts Officer, Pre Audit Cell of AGPR,
Supreme Court of Pakistan/ Federal Shariat Court/ High Court, Islamabad.
Sub Ordinate Cell, M/O Interior, / /PID. Islamabad, M/O Defence,
Rawalpindi.

All Branch Officers / Assistant Accounts Officers,
Local.

Subject: SIMPLIFICATION OF PENSION PAPERS.

Please find enclosed herewith a copy of Controller General of Accounts Letter No 27/CGA/Reg.II/Simplification of pension /2016-17/P.F/732 dated 10.02.2023 & Accountant General Pakistan Revenues Letter No. PFC/pension Reforms/2020-21/8617 dated 27-11-2023 on the above subject for information and compliance.

Encl: (As above).

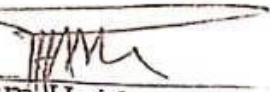

(Syed Hasan Raza)
Accounts Officer (TM)
ph: 9260372/217

Copy for information to;

PS/APS/PAs/ to all Supervisory Officer Local

<u>CHECK LIST OF PENSION DOCUMENTS</u>		Page No
1	Application for Pension Form CSR-25 (Revised)	
2	Office order for retirement from Administrative Department	
3	List of Family members	
4	Name of Bank & Branch & Account Number (DCS Form verified from Bank)	
5	Last Pay Certificate	
6	Service Book and Service Statement	
7	Copy of CNIC	
<u>ADDITIONAL REQUIREMENT IN CASE OF DEATH DURING SERVICE</u>		
8	Undertaking on stamp paper regarding non-remarriage, non-separation and only widow or non marriage (in case of unmarried daughter)	
9	Death Certificate of Deceased employee	
10	Sanction to waive off loans & advances (if any)	
11	NADRA Family Registration Certificate (FRC)*	
<u>CONVERSION TO FAMILY PENSION</u>		
1	Application for family pension through Administrative Department	
2	Death Certificate	
3	List of family members along with NADRA Family Registration Certificate (FRC)	
4	Name of Bank & Branch & Account Number (DCS form verified from Bank)	
5	Undertaking on stamp paper regarding non-remarriage, non-separation and only widow or non marriage (in case of unmarried daughter)	
6	Copy of CNIC	

* NADRA FRC is required for family pension cases therefore, also included in cases of death during service at Sr No. 11)


 (Ghulam Haider Alvi)
 Accounts Officer (PFC)

